



15th Nordic Conference on Reindeer and Reindeer Husbandry Research

Reindeer husbandry and the surrounding world, January 26-29, 2009

Oral presentation instructions

Oral presentations should be given in English or a Scandinavian language. If the oral presentation is in Scandinavian it should be accompanied by a presentation in English in Microsoft PowerPoint format. For oral presentations in English, the PowerPoint presentation could be in Swedish or Norwegian. If you work in some other software, please arrange to convert it to PowerPoint format prior to submission. There will also be equipment available for using overhead transparencies.

The talks will be 10-20 minutes depending on the number of presentations in the particular session and with additional time for questions and discussion. Information about details will be sent to you in due time before the conference.

Submission

To upload your final version of a presentation in advance, please send the PowerPoint file by e-mail to [<oral_NOR2009@arbetsplats.slu.se>](mailto:oral_NOR2009@arbetsplats.slu.se). The name of the PowerPoint file should start with the first author's or presenter's surname and initials, as e.g. "WhiteAA.ppt". Please use the name of the file (surname and initials) as e-mail subject.

If you have not sent in your presentation in advance, please provide a copy, preferably on a USB memory stick or USB memory drive, to the conference organisers on arrival to the conference. Please contact the chairperson of your session (shown in the program) prior to the session.

How to prepare a power point presentation

There are several web sites that provide advice on how to prepare a PowerPoint presentation. In short, however, keep your slides simple, use as little text as possible and use large legible fonts for what text you use, illustrate with pictures or simple graphics as much as possible, and avoid large complex tables and equations. Restrict the number of slides to the minimum number necessary. One slide per two minutes of talk is often recommended as a rule of thumb.